

**San Juan County Public Hospital District #2: Lopez Island Hospital District
Board of Commissioners
Regular Board Meeting
October 25, 2018
Minutes**

Commissioners Present

Commissioner Berger
Commissioner Campbell
Commissioner Graville
Commissioner Orcutt
Commissioner Presley

Staff

Supt. Presson
Guests, UW Medicine
Mark Bresnick
Lindsey Brownsberger
Darren Layman
Crystal Rovente
Dr. Mike Alperin

Commissioners Absent

None

I. Call to Order

The meeting was called to order by the Board Chair, Commissioner Campbell, at 4:00 pm.

II. Public Comment

Commissioner Campbell asked the public attendees if anyone would like to participate in the Public Comment item. There were no public comments.

III. Consent Agenda

Included in the Board packet under this item were Minutes from the September 27th Regular Board meeting and a monthly Voucher report dated October 15th. Superintendent Presson noted one change to the Minutes in reference to the Mark Bresnick's time on Lopez in support of the Clinic. She typed he would be in the clinic two times a **week** and it should read two times per **month**. There were no other changes to either of the items.

A motion was made by Commissioner Presley, seconded by Commissioner Berger, and unanimously carried to approve the Consent Agenda.

IV. Special Presentation

UW Medicine Neighborhood Clinic's Corporate, Regional and Clinic leaders presented their Annual Report. The document is attached to the minutes for reference.

The discussion was broken into three parts: Financial, Quality and Operations. Lindsey Brownsberger, Finance Manager for UWNC, reviewed the financial performance of the UW Lopez Island Clinic. Data was available for the first quarter in the UW 2019 Fiscal year, or July through September 2018. Overall, Lindsey indicated that she hasn't seen a spike in visits as expected during the heavy summer season.

The Lopez Clinic continues to report an average of 500 visits per month on a consistent basis. She went on to explain that they'll usually see clinics take up to two years to ramp up to full productivity. As a result, we should see visit volume increase over time.

The Medical Director, Dr. Mike Alperin, reviewed the Quality Reports. These are designed to show if providers are doing what they need to do to keep people healthy. They've chosen a Preventive Care composite measure based on the demographics of the community. On the composite total, Lopez met the target. **Commissioner Orcutt would like to work with UW to see what other metrics we can add, and he wants to be able to understand how the metrics are calculated.**

Mark Bresnick, Assistant Director for UWNC, shared that he's going to be working with the Clinic Manager, Crystal Rovente, to review work flows to see how Medical Assistants and the Front Desk staff can better support providers. This will allow RNs to identify patients who need screenings and reach out to have them come in.

Peggy Means asked if there's a way to measure only those whose PCP is a clinic provider as opposed to also capturing summer visitors who have a PCP elsewhere. Further examination is required. There was also discussion around the possibility that CWMA might be looking to create a scholarship fund, or find other ways to help create training and health care career opportunities for islanders.

Finally, Darren Layman, Director of Operations for UWNC, reported on some new programs. They are still working on the details to implement the tele-nutrition program. He's also working with their Department of Psychiatry to expedite the tele-psych program. An idea they're exploring is to partner with Peace Island, which has been providing the UW tele-psych program to the San Juan community. **He expects to have an update next month.**

There have also been questions related to access, and Darren is working with Crystal to track same day visit volume. Right now, about half of daily appointment slots are held for same day access, and the UW Contact Center isn't able to schedule those. **They also hope to share more information between the clinic and EMS to be able to best serve patients and make sure people are being treated in the right setting. It's important to be able to transfer patients from EMS to the clinic, when appropriate.**

Commissioner Berger asked to what degree the clinic is leveraging the eConsult capabilities. **He would like to see a report on usage as that's a great value to be able to have access to specialists without leaving the island.**

There was agreement that same day access and procedures should be communicated to the community. This could be an article in the next Health Matters 2.0 and we can post a notice on the LIHD website. Information should also be shared with everyone in EMS as well as the Lopez Pharmacy and other health care stakeholders.

V. Committee Reports

- a. **Finance Committee:** Commissioner Berger shared that he has been working with Superintendent Presson to finalize the 2019 Draft Budget in anticipation of the

November 8th budget and levy hearings. The Board has seen the document several times, and he walked the Board through the updated draft. Overall, he feels it tells a strong story as the Board has managed expenses, paid off debt and is going to start creating a reserve.

- b. **Quality Committee** – Commissioner Orcutt shared that the Committee plans to get back together with LIPT before the next Board meeting and will be reviewing their Quality Dashboard which will include their first dataset. He expressed concern that the Committee hadn't yet been able to meet with UW to review the Quality Dashboard that was just presented. There had been numerous requests to meet so that he could better understand how the data is collected; however, there was never a commitment from the Medical Director to meet. He is hopeful this will also happen in advance of the November Board meeting.
- c. **Communications Committee** – Commissioner Graville reported that the first edition of the jointly produced Health Matters 2.0 is scheduled to run in the October 30th edition of the Islands' Weekly. A copy of the Newsletter was distributed and everyone was very pleased with the publication. She looks forward to reconvening the Committee to take on some of the larger, more strategic items and help in developing a Communication Policy.

VI. Operations Report

- a. **Monthly Financials** - Superintendent Presson presented the financial reports from San Juan County's financial management system as of September 30th. There was nothing unusual to report and since the financials were reviewed in detail during the budget discussion, there wasn't anything new to report. She did share an updated Revenue Detail report to provide the most current total of tax proceeds. With a week left until the 10/31 tax deadline, the District is about \$200,000 from reaching the expected revenue total. In a conversation with the Assessor's office Superintendent Presson learned that there was a large deposit this week from the entity who submits taxes on those held in escrow. In addition, there are likely thousands of envelopes that have yet to be processed, so it is likely revenue projections will be accurate.
- b. **Superintendent Highlights** - Superintendent Presson provided an update from the first meeting between UW Medicine Clinical Leadership, Chief Havner, and Doctor Sullivan from SJ County EMS. There was mutual agreement that improving communication between the entities was important and that will be tackled first. There are three additional meetings scheduled between now and the end of the year. Superintendent Presson provided updates on other meetings she has attended, and confirmed Mark Tompkins from San Juan County Health & Communities Services Department will attend the December Board meeting to provide an update on their Community Health Needs Assessment process. **A full 2019 Board Calendar will be provided at the next meeting.**

Finally, the Superintendent provided information from San Juan County in regard to the new Paid Family Medical Leave Act (PFML), a statewide insurance program that was authorized by the Legislature in 2017. The County requires the District to make an election as to whether or not it will make the voluntary employer contribution towards the total premium. Premium collection begins in January 2019 and claims for leave benefits start in 2020. For employers with under 50 employees, the employer is not required to contribute yet can choose to do so on a voluntary basis.

Commissioner Berger calculated the employer and employee portion of the premium, set at .4% of salary, to be \$150 using the Superintendent's salary of \$37,500. If using the same split as an employer over 50 employees, the annual premium cost is \$94.50 (63%) for the employee and \$55.50 (37%) for the employer.

A motion was made by Commissioner Campbell, seconded by Commissioner Berger, and unanimously carried to elect contribution Plan E. This has the employer and employee contributing to the PFML premium in the same manner as required of employers over 50 employees. The premium will be 63% paid by employee and 37% paid by the employer.

- c. **Articles of Interest** – included in the packet were several health care related articles. A few Commissioners expressed interest in learning more about the Rural Health Care conference that is scheduled for March in Seattle. Further research is needed to determine how it might compare to the Rural Hospital Leadership conference in June. It might make sense to have a few Commissioners attend each conference to determine which provides the most value.

VII. Old Business

There was no Old Business to address.

VIII. New Business

There was no New Business to address.

IX. Commissioner Comments

Commissioner Berger revisited some of the earlier discussion around the sustainability of LIPT. Similar to the Clinic, they have a challenging payor mix. He looks forward to having them move into a new space to determine if there is additional capacity that will create a sustainable business model.

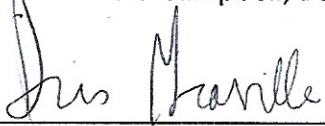
X. Upcoming Meetings

A list of upcoming meets was included on the Agenda. **Superintendent Presson reported that, as requested at the last Board meeting, she reached out to the AWAPHD to get the dates for the June conference in Chelan. She was told they are not yet available, and she will continue to follow-up.**

XI. Adjourn

Commissioner Campbell asked if there was any further business to discuss, comments or questions from the Board. Hearing none she adjourned the meeting at 6:30 pm.


Signed: Christa Campbell, Board President


Attest: Iris Graville, District Secretary